

**THE CONSTITUTION OF**  
**CALGARY TRUTH BAPTIST CHURCH**

**ARTICLE I : NAME**

The name of this church shall be known as Calgary Truth Baptist Church. This Church shall be located in the city of Calgary, in the province of Alberta, Canada. This Church is affiliated with The Canadian National Baptist Convention.

**ARTICLE II : OBJECTIVES**

This Church, with Christ as her Head, shall follow Biblical principles to establish a New Testament Church, to lead people to Christ, to build up believers, to uphold the fundamental truth of Christianity, to unite members with the purpose of public worship, and to fulfill the commission of Jesus Christ.

**ARTICLE III : DOCTRINE AND FAITH**

A. We believe that the Bible, consisting of the Old and New Testaments, is the plenary inspired, infallible, and inerrant Word of God, and it is the final authority for Christian faith and life.

B. We believe in the one true and living God, eternally existing in three distinct Persons: the Father, the Son, and the Holy Spirit, that God is the Creator and Sustainer of all creation.

C. We believe that Jesus Christ, the only begotten Son of God, was conceived by the Holy Spirit, and was born of the virgin Mary; that in Him perfect humanity and deity is found in one personality; that He is the only mediator between God and man; that He was crucified on the Cross for the sins of all mankind. His Blood was shed to fulfill the requirement of God and Law.

D. We believe that Jesus Christ was bodily raised from the dead, ascended to Heaven; that on the last day, Christ will come personally to the earth as He has promised, to judge the living and the dead; that there will be a bodily resurrection of the dead, with the believers inheriting life, and the nonbelievers eternal condemnation.

E. We believe that the Holy Spirit convicts persons of their sins, leads sinners to salvation in Christ, transforms their lives, and continues to guide, teach, help, and comforts them as their counselor.

F. We believe that since that first man Adam, all mankind sinned against God, all need to repent of their sins and believe in Christ, or will suffer the eternal punishment of Hell.

G. We believe that Salvation of humanity depends solely on the finished work of Christ once and for all as the Atonement for the sins of persons; that those who confess Jesus Christ as their Lord, and believe that God raised Him from the dead, shall be saved.

#### **ARTICLE IV : ORDINANCES**

##### **A. BAPTISM**

This is the total immersion in water administered as a testimony to identify with Christ's death, burial, resurrection and an act of obedience.

##### **B. COMMUNION**

This is a communion service of partaking the Lord's bread and cup in remembrance of his sacrificial death for our sins and anticipating His second coming; a moment of meditation on the love of God and self-examination. The bread and cup are the symbolic elements of the Body and Blood of our Lord Jesus.

#### **ARTICLE V : NON-PROFIT STATUS**

A. This Church is a non-profit charity organization.

B. The Calgary Truth Baptist Church shall be carried on without purpose of gain for its members and any profit or other gain to the church shall be used in promoting its objective.

#### **ARTICLE VI : DISSOLUTION**

A. In the event of the dissolution of this church, all its remaining assets, after payment of liabilities, shall be distributed to the Canadian National Baptist Convention.

B. Dissolution of Calgary Truth Baptist Church can only be accomplished through a two-thirds majority vote that has been published by all reasonable means to the membership at least six weeks in advance.

**THE BY-LAWS OF**  
**CALGARY TRUTH BAPTIST CHURCH**

**ARTICLE I : MEMBERSHIP**

A. Qualification - Any person professing faith in Jesus Christ as personal Lord and Savior, who is in accord with the faith and practices held by this Church, and assents to it's church doctrines may be admitted to membership.

B. Admission - Upon assurance of their faith and conduct, and approval by the Spiritual Growth Team, any qualified person may become a member of this Church by one of the following,

1. Receiving Baptism conducted by this Church,
2. Letter of recommendation from another evangelical church if previously baptized by immersion, or
3. Statement of Christian experience and previous baptism by immersion, and letter of recommendation by two members of this Church.

C. Upon admission of the membership to this church, the church will issue a letter to their former church where applicable.

D. Duties and Privileges

1. Members shall strictly observe the teachings of the Bible and cultivate Christian virtues and Christ-like lifestyle, and
2. Members shall attend church services regularly and wholeheartedly support all church work and its finances.

Members who observe these duties and privileges shall be called active members, and have the right to vote and be elected to office.

E. Inactive Membership

1. Upon review and approval by the Spiritual Growth Team, a member shall be regarded as inactive for any one of the following,
  - a. Having been absent from the Church for a period of six months without manifesting any interest therein by communication with the Church or by contributing to her support,
  - b. Failing to pursue as an active member for a period of six months, or
  - c. Moving to a distant locality or out of the country.
2. Inactive members do not have the rights and privileges of active members.
3. Upon recommendation and approval by the Spiritual Growth Team, an inactive member shall be reactivated.

F. Termination of Membership - Upon the approval of the Spiritual Growth Team, the membership of any person may be terminated due to any one of the following,

1. Request of the member,
2. Upon the death of the member,
3. The member's disregarding the truths in the Bible and having been counselled according to the Word of God by the Spiritual Growth Team, and the member still does not repent.
4. Has been an inactive member for more than one year.

## **ARTICLE II : OFFICERS AND CHURCH ORGANIZATION**

### A. The Pastor/Minister

#### 1. Qualifications

The qualifications for pastor/minister shall be consistent with those listed in 1 Timothy 3:1-7. He should be the supporter and promoter of the church's Statement of Doctrine and Faith, and ministries of this Church.

#### 2. Responsibilities

- a. These generally fall into the following areas:  
shepherding, teaching, casting Godly vision, equipping the believers for the work of ministry, and pastoral counseling. (Ephesians 4:11-12; 1 Peter 5:2-3)
- b. Live a life of private and public integrity before his family and congregation. He must be a committed Christian leader and works closely with the Spiritual Growth Team and the Administration Team.
- c. He shall lead and equip this Church and all its leaders in fulfilling its values and practices, and guide this Church to grow and fulfill its purposes.
- d. The pastor/minister shall be an ex-officio member of all on-going teams, groups or committees.

### B. Spiritual Growth Team

1. This Team is responsible to administer the ordinances (Baptism and Communion) and coordinate ministries, such as Worship, Outreach, Discipleship, Training, Bible Study Groups, Visitation, Children's Ministry, Student Ministry, Church Planting and other similar ministries.

2. Team members must continue to grow in meeting the qualifications of elders listed in 1 Timothy 3:1-7 and shall demonstrate an exemplary Christian testimony in private, family and public life. They must be a committed Christian leader, supporter and promoter of the church's Statement of Faith and ministries and will display Christian maturity.

3. This team shall engage and supervise staff as required.

4. This team shall appoint any special committee and committee members as necessary.

#### C. Administration Team

1. This Team is responsible for Church general administration, such as Financing, Facility Management (rental, insurance), Meals, Communication (email, newsletter, church calendar, advertising, website), recreation, special events, library and other similar functions.
2. Team members must (meet the qualifications listed) continue to grow in the qualifications of deacons listed in 1 Timothy 3:8-13 and shall demonstrate an exemplary Christian testimony in private, family and public life. They must be a committed Christian leader, supporter and promoter of the church's Statement of Faith and ministries and will display Christian maturity.
3. The team may appoint the following positions as required:
  - a. Church Secretary - He/she shall keep minutes of all membership meeting of the church. He/she shall keep a complete, up-to-date membership file and shall issue all official church letters, and keep all official letters, reports, documents, and give legal notice of all meetings.
  - b. Finance Team - The Finance Team shall be responsible for all Church financial affairs. They shall keep a true book of accounts and prepare monthly and annual financial statements to the Church, the annual statement to be duly audited. They shall file all statements and reports to governments.
4. This Team shall engage and supervise staff as required.
5. This Team shall appoint any special committee and committee members as necessary.

#### D. Decision making

Regarding individual responsibilities, each team has freedom for decision making. However, all members of the Church Leadership shall work together in such a way that every individual member of the Church Leadership has peace after prayer about each major decision.

- E. This Church may revise the organization according to the needs by the Spiritual Growth and Administrative Teams.

### **ARTICLE III : MEETINGS**

A. QUORUM - minimum of twenty-five percent of the active members shall constitute a quorum. A majority vote shall be conclusive except otherwise stated in this Constitution.

B. PROCEDURE IF QUORUM IS NOT PRESENT - if after half an hour from the time appointed a quorum is not present, the meeting shall be dissolved and it shall stand adjourned to the second Sunday following worship, notice of such adjournment being given at service on the intervening Sunday. If at the adjourned meeting, a quorum is not present after half and hour after the time appointed for the meeting, the members present shall be considered a quorum.

C. General Assembly - The Church's General Assembly is the highest authority in the church organizations. The General Assembly includes the annual meeting and special meetings. In all meetings, a church officer appointed by the Spiritual Growth and Administrative Teams shall preside and take the chair.

1. Annual Meeting - At the beginning of the fiscal year there will be an annual meeting for receiving financial report and approving budget. Notice shall be given to the members of the Church two weeks prior to the meeting.
2. Special Meetings - Special Meetings may be called by the Pastor, Spiritual Growth Team, Administrative Team, or upon written petition to the Spiritual Growth Team by any ten active members from at least five families of the Church specifying the subject thereof. Notice must be given one week prior to the meeting.

#### **ARTICLE IV : CALL OF LEADERSHIP**

##### A. Call of a Pastor/Minister

###### 1. Call

- a. The Church Leadership will initiate the search for a pastor/minister, if needed, with the approval of the church members, by appointing a Pastor Search Committee.
- b. This person may be a lay or professional pastor/minister, part-time or full-time, paid or unpaid.
- c. The Pastor Search Committee will prayerfully consider and make a recommendation to the Church Leadership. They will recommend only one candidate at a time.
- d. Once the Church Leadership has affirmed the pastoral/ministerial candidate, the candidate will be invited to meet with the church for a number of activities that will allow the church members to get to know the potential pastor/minister and ask questions.
- e. Following this, the church members will be asked to pray.
- f. The pastor's/minister's election shall take place at a General Assembly called for that purpose, of which at least 10 days notice shall be given to the members.
- g. A vote of three-fourths (3/4) of those members who have the right and present is necessary to extend a call to the pastoral candidate.
- h. Dismissal of pastor shall required ballot with simple majority in a General Assembly.

## 2. Terms of Service

- a. The chosen pastor shall serve until the relationship is terminated by either his request or the request of the church. Should this Church terminate the relationship, the pastor will be compensated two weeks salary for each year served up to a maximum of 8 weeks. Should the pastor terminate the relationship a minimum 30-day written notice will be given.
- b. There shall be a written covenant agreement made between the pastor and the Church Leadership outlining expectations and roles. The agreement should be reviewed by the pastor and the Church Leadership together on an annual basis.

## B. Call of Members of Spiritual Growth Team and Administration Team

### 1. Election

- a. All officers shall be elected in a General Assembly with simple majority.
- b. Dismissal of any leader shall required ballot with simple majority in a General Assembly.
- c. This Church should hold a general election as required. The Spiritual Growth and Administrative Teams working with the pastor shall present the names of candidates to the General Assembly.
- d. The procedure of election:
  - 1) The Administration Team shall select a number of ballot supervisors when required.
  - 2) List of candidates shall be sent to the members at least two weeks prior to the General Assembly.
  - 3) The new leaders will be elected in the General Assembly.

### 2. Term of Service

The term of service for members of the Spiritual Growth Team and the Administration Team is three years.

## **ARTICLE V : FINANCE**

A. This Church shall trust God for all her financial needs. All offerings shall be voluntarily given and shall not be obtained by an unbiblical manner.

B. All cheque disbursements shall be authorized by any two of the following signing officers: the Treasurer, the Church Secretary, the Pastor, and those appointed by the Administrative Team. All cash disbursements should be paid from petty cash with authorization by the Treasurer.

C. This Church shall have account in Chartered Bank, credit union and/or Trust Company as approved by the General Assembly.

## ARTICLE VI : AMENDMENT

A. This Constitution and By-laws shall be officially written in English. A Chinese version is available. Any discrepancy between the 2 linguistic versions will be interpreted as in the English version.

B. This Constitution and By-laws may be amended by request in writing as per By-laws Article III sentence C.2, and shall be presented at the General Assembly to be approved by three-fourths majority.

\*\*\* END \*\*\*

March 3, 2000

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Revised Aug. 13, 2000

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Revised wordings May 5, 2012



# 卡加里卫道浸信会

## 会章

### 第一章：名称

本教会的名称是卡加里卫道浸信会。本教会位于阿尔伯塔省卡加里市内。本教会隶属于加拿大浸信联会。

### 第二章：宗旨

本教会以基督为教会元首，遵行圣经原则，建立新约教会，领人归主，造就信徒，持守基督教真理，经常同心敬拜，完成基督托付之大使命。

### 第三章：教义与信仰

- 一. 本教会确信圣经(新约及旧约),是神所默示的,有属灵的权柄,绝对无误,是基督徒信仰及生活的最高权威.
- 二. 本教会确信神是又真,又活,是三位一体,圣父,圣子,圣灵永恒存在,神是万物之创造者并托着万有.
- 三. 本教会确信主耶稣基督是神的独生子,由圣灵感孕籍童贞女马利亚所生,且独有完全人性与神性;他是神与人之间的中保,为全人类的罪被钉死在十字架上,流出宝血,完成神律法的要求.
- 四. 本教会确信主耶稣基督从死里复活,且升到天上,按他的应许,在末后的日子,再降临地上,审判活人,死人;接信徒从死里复活,承受永生;不信者永远沉沦.
- 五. 本教会确信圣灵使人知罪,带领罪人在基督里得着救恩,更新生命,他是保惠师,能继续指引,教导,帮助及安慰信徒.
- 六. 本教会确信人类从始祖亚当犯罪后,每人都犯了罪,远离神,因此人必须悔改,相信基督,否则将会在地狱承受永远的刑罚.
- 七. 本教会确信人类得救赎是单靠基督一次献上完全的赎罪祭;凡口里承认耶稣基督为主,并相信父神叫他从死里复活的,就必得救.

### 第四章：礼仪

#### 一. 浸礼

信者全身浸没在水中而复起,表明其与基督同死,同埋葬,同复活.同时也表示顺服.

#### 二. 圣餐

圣餐礼是分享主的杯和饼,以纪念他为我们的罪而死并期待他的再临;思想主爱和省察自己.饼代表主的身体,杯则代表主的血.

## **第五章：非盈利属性**

- 一. 本教会是非盈利慈善机构
- 二. 卡加里卫道浸信会经营中应该不以为其会员盈利为目标,教会的任何利润或盈余都要用于体现其宗旨.

## **第六章：解散**

- 一. 当教会解散时,其所有尚存资产,在支付债务之后,要归加拿大浸信联会.
- 二. 卡加里卫道浸信会的解散只有在以各种合理的途径向全会员公布后至少六个星期,经全体大会 2/3 多数投票通过后才可以实施.

# **卡加里卫道浸信会 附则**

## **第一章：会籍**

- 一. 入会资格-凡公开承认主耶稣基督为其个人主的救主,其信心行为均一致被教会认定,并认同教会之教义者,可被批准成为会员.
- 二. 入会程序- 凡经信心行为检定,由培灵部推荐,,可经过以下任何一个程序 , 可成为教会会员:
  1. 在本教会接受浸礼,或
  2. 曾接受全身浸礼,得其他浸信会或福音派教会推荐信推荐者,或
  3. 能陈述其基督徒经历见证,又曾接受全身浸礼,并得本教会两名会员推荐信推荐者.
- 三. 本教会一旦接受其为会员,就会向其前教会(如果有)发信说明.
- 四. 权利与责任
  1. 会员应该严格遵守圣经的教导,培养基督徒的德行和效法基督的样式.
  2. 会员须经常参与教会聚会,并全心支持教会事工及财政.凡遵守以上权利与责任者,称为活跃会员,并拥有选举及被选举成为教会职员的权利.
- 五. 非活跃会员

1. 经由培灵部考察和批准,有以下情况之一的会员应该被认定为非活跃会员
    - a. 缺席教会聚会 6 个月,并未表示有兴趣与教会联络,及支持教会者.
    - b. 未履行活跃会员责任超过 6 个月者.
    - c. 搬离本埠或离境者.
  2. 非活跃会员不得享有会员的权利.
  3. 经由培灵部推荐和批准,非活跃会员可以恢复活跃会员的资格.
- 六. 终止会籍- 经由培灵部批准,符合以下任一条件者,会员资格即被终止:
1. 会员自己申请.
  2. 会员死亡.
  3. 会员违背圣经真理,经由培灵部用神的话语劝导,仍不悔改者.
  4. 成为非活跃会员超过一年者.

## **第二章：教会领导和组织结构**

### 一. 牧师/传道

#### 1. 资格

牧师的资格应该与提摩太前书 3：1-7 的教导吻合。他应该是本教会的信仰宣言和事工的支持者和倡导者。

#### 2. 责任

- a. 一般包含以下范围：牧养，教导，异像分享，装备信徒各尽其职，以及属灵辅导（弗 4：11-12；彼前 5：2-3）。
- b. 在家人和会众面前，私人的或公开的生活都行为一致。他必须是委身的基督徒领导并与培灵部和执事部的密切协同工作。
- c. 他必须带领和装备本教会会众及领导同工实现丰盛的价值观念和操练，引导教会成长和实现教会目标。
- d. 牧师应该是任何团队或委员会的当然成员。

### 二. 培灵部

1. 该团队负责主理教会礼仪（洗礼和主餐）并且协调以下事工：崇拜，外展，门徒训练，培训，查经组，探访，儿童事工，学生事工，植堂工作或其他相同性质的事工。
2. 该团队同工应该在提摩太前书 3：1-7 提到关于长老的资格等方面不断成长以致完善，并且在个人生活，家庭生活和公众行为都显明基督徒榜样的见证。他们必须

是委身的基督徒领袖，牧师的合作伙伴，本教会信仰宣言和事工等的支持者和倡导者；显明基督徒的成熟品格。

3. 这个部门按需要招募和监督相关事工的负责人。
4. 这个部门应该在必要的时候任命特别委员会及其成员。

### 三. 执事部

1. 该团队负责教会一般事务性的事工，例如财政，设备管理（租赁，保险），用餐，通讯（邮件，新闻，教会日历，广告，网站），文娱，特殊活动，图书馆和其他相关性功能。
  2. 该团队同工应该在提摩太前书 3：8-13 提到关于执事的资格等方面继续成长以致完善，并且在个人生活，家庭生活和公众行为都显明基督徒榜样的见证。他们必须是委身的基督徒领导，本教会信仰宣言和事工等的支持者和倡导者；显明基督徒的成熟品格。
  3. 该团队可以按需任派以下职务：
    - a. 教会秘书 – 他/她应该记录所有会员会议。他/她应该保存一份完整的，最新的会员名单，应该寄发所有正式的教会信件，保管所有正式信件，报告，文档，发出所有会议的正式通知。
    - b. 财政团队 – 此团队负责教会的财政事项。他们应该保持一份完整的账本，预备月度和年度财务报表，以备审计。
  4. 这个部门按需要招募和监督相关事工的负责人。
  5. 这个部门应该在必要的时候任命特别委员会及其成员。
- 四. 每个团队在各自领域享有决策自由。但是所有教会领导同工面临主要决策时应该追求合作，争取各人通过祷告后对最后决定感到平安。
- 五. 教会可按培灵部和执事部的需要调整教会领导结构。

## 第三章：会议

- 一. 法定人数– 不可少于活跃会员人数的 25%.除非在宪章中有特别说明,多数票就代表最终结果.
- 二. 少于法定人数出席的情况 - 如果大会开始半小时以后出席人数仍少于法定人数,会议应该解散并顺延到下个星期天敬拜结束以后举行. 延期举行大会的通知应在此后的星期天崇拜时发出. 延期的大会开始半小时以后出席人数仍少于法定人数,出席的人数就作为法定人数.

三. 全体大会 – 教会的全体会员大会是教会的最高权利机构.全体会员大会包括年会和特别会议. 所有会议中,培灵部和执事部指定一名教会职员主持会议并担任大会主席.

1. 年会– 教会财政年度开始应该举行年会,接受财务报告并批准预算.会议前两周应该向会员发布会议通知.
2. 特别会议- 特别会议可以由牧师,培灵部,执事部召集,也可以由教会至少 5 个家庭中任何 10 个活跃会员,书面提请培灵部就教会某具体事项召集.会议前一周应该向会员发布会议通知.

## **第四章：教会领导的产生**

### 一. 牧师/传道的产生

#### 1. 产生

- a. 教会领导提出聘牧并且派定聘牧委员会，需要的情况下经由教会会员同意。
- b. 候选人可以是专业或业余的牧师/ 传道，全职的或兼职的，受薪的或义务的。
- c. 聘牧委员会经过祷告后考虑和选定人选，推荐给教会领导。委员会一次只能提名一位候选人。
- d. 教会领导认同牧师/传道候选人后，应该邀请此候选人参加教会的一些活动，给予教会会员机会认识此候选人并且提问。
- e. 此后，教会会员应该就此祷告。
- f. 必须举行专门选举牧师/传道的全体会员大会。会员应在会议十天前收到会议通知。
- g. 牧师/传道要通过到场拥有投票权的会员中的 3/4 多数投票选举产生。

#### 2. 任职期

- a. 牧师的任职期可无限延长直到本人提出辞职或者教会请其离职。如果教会请求任职牧师离职，应该给予补偿。每满任一年给予两周薪水的补偿，累积到八周为止。如果牧师提出辞职，应该提前30天提交通知。
- b. 教会领导和牧师之间应该就职责期望签定书面协议。教会领导和牧师应该于每年重新审议此协议。

### 二. 培灵部和执事部的产生

#### 1. 选举程序

- a. 所有职位应该在会员大会当中以简单多数通过。
- b. 解聘任何领导，都需要在全体会员大会以简单多数方式进行。

- c. 教会按需召开会员大会。培灵部和执事部应该与牧师合作，向大会提出候选人名单。
  - d. 选举过程：
    - 1) 执事部按需指定监票员。
    - 2) 候选人名单应该在会议两周前提交大会。
    - 3) 新领导应在会员大会中选举产生。
2. 任职期: 培灵部和执事部各同工的每任任期是三年。

## **第五章：财务**

- 一. 教会要在她一切的财务需要上依靠神.所有奉献应该是自愿给与而不能通过不符合圣经的方式获得。
- 二. 所有支票报销要由以下任意两个职员签字:出纳,教会秘书,牧师,执事部指定的人员.所有现金报销要由出纳授权从零用现金中支付.
- 三. 教会应在全体会员大会批准的注册的银行,信用社,以及/或者信托公司开帐户.

## **第六章：修订**

- 一. 本宪章和法规应该用英文正式书写.备有中文版本.两个版本中的任何分歧以英文版为准.
- 二. 本宪章和法规可以根据附则第三章之三.2 的规定在书面要求下进行修订,并应该提请全体大会经 3/4 多数批准通过.

**\*\*\*完\*\*\***

2000 年 3 月 3 日

2000 年 5 月 14 日修订

2000 年 8 月 13 日修订

2010 年 6 月 5 日提议- 2011 年 12 月 7 日修订

2012 年 5 月 5 日修订